

**AFS MidAtlantic Chapter EXCOMM Meeting
February 2-3, 2007
University of Delaware, Lewes, DE**

Meeting minutes:

The EXCOMM Meeting was called to order by President Rich Wong (DNREC).

I. Account Balance:

Currently, the MAC holds \$4,309.54 in savings.

II. Student Awards:

It was decided by the EXCOMM that the student awards would consist of EITHER:

- a.) Complimentary Registration at an upcoming National Meeting, or
- b.) \$50 Cash

III. Donations:

A request has been made for donations to the Coolwater Chapter. Ideas were discussed. The EXCOMM, and MAC, need to decide how to move forward on this item before our next meeting (via conference call and/or email)

IV. Meeting Minutes:

The minutes from our last MAC Meeting (2006) were reviewed and approved. A motion was made to approve the minutes, and was seconded by Desmond Kahn.

V. Joint Meeting (Proceeds):

The EXCOMM agreed that the Joint Meeting idea was a success and that we would like to see this happen again in the future. It was also decided that total proceeds from the conference would be dispersed as part of the contribution/reimbursement for BOTH chapters (MAC/TWC). That is, all proceeds from the conference would be dispersed evenly between the Chapters.

VI. Student Awards (Current Winners):

It was agreed that student awards for the joint-chapter meeting winners would be as follows:

- 1. \$100-
- 2. \$ 50-
- 3. \$ 25 -

Rich Wong and Craig Woolcott judged the student papers/posters for the current meeting. Rich Wong, and TWC members, distributed awards to the students at the end of the last session.

VII. Northeast Division:

Rich pointed out that the Southeast Division was in need of donations for disaster relief. We agreed to donate \$100 to the SED at the meeting. In addition, Desmond mentioned that we should try to generate interest in and participation of the annual (?) newsletter (NED).

VIII. AFS Awards

Apparently, AFS is now offering "outstanding chapter awards" throughout the nation. These awards are both small and large in value, depending on the Chapter size and members' accomplishments

IX. Procedural Manual

The development of a Procedural Manual for the MAC EXCOMM was discussed. Pat Martin agreed to take the lead on this (thanks Pat!) and develop a draft for MAC review.

X. MAC Website:

The MAC Website was discussed. Jake will be handling the website from now on (as per Dewayne Fox). Emails should go to Jake if you have website needs. Currently, there are many links that do not work; Jake will work on these.

XI. Students:

Desmond (and others) pointed out that typically student MAC members do not attend EXCOMM meetings. This is an issue that we need to work on, as we need better representation and voting candidates for MAC issues. Desmond and others agreed that we need to be better attract student reps to our meetings, and considered potentially discussing the issue with member schools/mentors etc..

A motion to adjourn the meeting was made. This motion was seconded and the meeting was adjourned.

Craig A. Woolcott
President-Elect
AFS, MidAtlantic Chapter
03/27/2007